*Instructions:* Please complete this template and submit it via email to info@midwestbigdatahub.org

**Proposal title:**

**Lead Proposer name:**

**Lead Proposer affiliation(s):**

**Lead Proposer email:**

Additional proposers (add more as needed)

**Proposer name:**

**Proposer affiliation(s):**

**Proposer email:**

When submitting via email, please attach an NSF- or NIH-formatted [biosketch](https://www.nsf.gov/bfa/dias/policy/biosketch.jsp) (3 pages maximum) or a standard resume/CV for each lead proposer and additional co-proposer.

**Relevant Priority Area(s) and/or Crosscutting Theme Area(s)** (check all that apply):

☐ Smart & Resilient Communities

☐ Water Quality

☐ Big Data in Health

☐ Digital Agriculture

☐ Data Science Education and Workforce Development

☐ Cyberinfrastructure and Data Sharing

**Project Description** (1 page maximum)

Provide an overview of the proposed activity and objectives.

**Project Plan and/or Agenda** (2 pages maximum)

Provide a project timeline with milestones (or, for an event, provide a draft agenda with suggested dates, timeline, and estimated number of participants).

**Outcomes and Impacts** (1–2 paragraphs)

Describe the anticipated outcomes, impacts, deliverables, and next steps for the proposed activity. How will this activity catalyze data science community efforts in the relevant Priority Area(s)?

**Project Effort and Budgetary Support Requested** (1 page, $35,000 budget maximum)

1. Provide an itemized breakdown of project personnel with their responsibilities and effort and associated monetary amount requested.
* List each project team participant and their responsibilities for the activities described in the Project Plan. Estimate how much time each person will spend on the project and the costs for their participation (e.g., stipend, consulting cost, salary support, etc., using whatever scale makes sense for the participant: hours, weeks, % FTE, etc.).
1. Provide an itemized breakdown of any non-personnel expenses and the associated monetary amount requested.

**Data Management and Sharing Plan** (1 page maximum)

The proposal should briefly describe how information, resources, and/or tools created during the project will be distributed and/or maintained after the work is complete. This can include requests for hosting by the MBDH under some circumstances.

**Letters of Collaboration** (optional)

Brief letters of support from collaborators may be attached to the proposal, but are not required.

Contact info@midwestbigdatahub.org with questions, or visit the [CDE web page](http://midwestbigdatahub.org/CDE)